Baraka Community Partnerships (A company limited by guarantee)

> Charity No. 1130756 Company No. 06885037

Reports and Financial Statements

for the year ended

31 December 2019



'helping communities to help themselves'

www.barakacommunity.com

www.facebook.com/BarakaCommunityPartnerships

Financial Statements For the year ended 31 December 2019

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Report of the Trustees and Directors

The Trustees (who are also the Directors for the purpose of Company Law) have pleasure in presenting their annual report and the financial statements for the year ended 31 December 2019. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

1. REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	Baraka Community Partnerships
Charity Registration Number	1130756
Company Registration Number	06885037
Registered Office and operational address	75 High Street Shepperton TW17 9AB

Trustees and directors

The following were Trustees and also directors of Baraka Community Partnerships on the date the report was approved:

	Date of appointment	Limited Guarantee
		31 December 2019
Graham Porter	12 April 2009	£10
Wendy Leung	12 April 2009	£10
Daniel Morgan	19 January 2010	
Richard Thornton	19 January 2010	
Peter Skinner	1 July 2016	
Martha Love	17 November 2019	

Susan Metcalf resigned as a director on 17 November 2019.

The directors of the charitable company are its Trustees for the purposes of charity law and throughout this report are collectively referred to as the Trustees.

Graham Porter and Wendy Leung are members of the charity.

Director of Operations	Andrew McKee
Bankers	Barclays Bank plc Leicester LE87 2BB

BARAKA COMMUNITY PARTNERSHIPS

(A company limited by guarantee)

Report of the Trustees and Directors continued

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

History of the Charity

Baraka Community Partnerships (BCP) was established as a small UK unincorporated charity by Graham Porter, Wendy Leung and Andrew McKee in early 2008. The charity began to grow and attract other interested individuals. On 12 April 2009 BCP was incorporated. The company was registered with the Charity Commission, and with effect from 1 May 2009, all assets, rights and liabilities of BCP were transferred to this new company.

Governing Document

The governing document of the charity is its Memorandum and Articles of Association dated 12 April 2009 as amended by special resolutions dated 6 July 2009. As at 31 December 2019 the charity had 2 members. The liability of the members in respect of the guarantee as set out in the company's Memorandum and Articles of Association will not exceed £10 per member in the event of the company being wound up.

Appointment of Trustees

New Trustees can be appointed by a decision of the majority of the Trustees present and voting at any duly constituted meeting. Trustees are appointed taking into account their experience and relevant skills. The total number of Trustees shall be not less than three.

Organisational Structure

The Director of Operations is responsible for the day to day running of the charity and the selection of projects. He reports to the Trustees on a regular basis and consults with the Board on all strategic decision making.

Major risks

The Trustee Board maintain an up-to-date risk register and review the risks to which BCP is exposed, in particular governance, operational and financial risks. Actions are put in place to manage and reduce the identified risks. The Trustee Board recognise there are limitations in any system of risk management and that such a system of internal control provides reasonable although not absolute assurance. The Trustee Board is satisfied that the major risks have been mitigated to an acceptable level.

Report of the Trustees and Directors continued

3. OBJECTIVES AND ACTIVITIES

Objectives of the Charity

The objectives of BCP, as set out in the constitution, are as follows:

- to promote sustainable development for the benefit of Disadvantaged Communities by:
 - (a) the relief of poverty and the improvement of the conditions of life in the Disadvantaged Communities;
 - (b) the promotion of sustainable means of achieving economic growth and regeneration; and
- to advance the education, healthcare and community life of the people in Disadvantaged Communities by assisting in the provision of facilities for the education and healthcare of the Disadvantaged Communities.

Public Benefit

The Trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding the activities undertaken by BCP during the year.

Objectives, Strategies and Activities for the Year

As in recent years BCP supported partners and projects in Zambia and Laos throughout 2019. In Zambia the focus being on the construction and opening of the Learning Centre. The centre is located just outside the town of Kapiri Mposhi, some 125 miles north of the capital Lusaka. As well as providing a wide range of educational resources, training and equipment for the surrounding area, the Centre will also become the base for the local Baraka Zambia team.

BCP also maintained its support of the New Dawn Safe House, Maamba for young girls.

During the year there was no discernible shift in the emphasis of our work in Laos and we continued to work with Community Learning International (CLI) and Volun-Tour Laos (VTL).

Fundraising focused on bidding for funds from foundations and corporate sponsors. We do though continue to value individual donors and their support whether financial or through participating in fundraising events. This is exemplified by supporters who sponsor children through our programme in Zambia.

4. ACHIEVEMENTS AND PERFORMANCE

The projects and partners we support and work with have a strong focus on outcomes. During the year we continued to see the outcomes having a positive impact on the communities we work with in both Laos and Zambia.

Report of the Trustees and Directors continued

Zambia

In order to maximise outcomes in Zambia, BCP work in partnership with Baraka Zambia Limited (BZ). Although BZ is an organisation in its own right it has the same objectives as BCP. The BZ team now has a considerable on the ground presence and has built a strong reputation with local communities and authorities.

The construction and opening of the Learning Centre was the highlight of a busy year in Zambia. By the end of the year the Centre had hosted 2,498 visits over 2,000 of which were children. We are indebted to various donors for their support of the Centre, in particular The Halcrow Foundation.

Other notable activities included:

- With support from Baraka Canada a visit by a Canadian medical team. The team provided advice and treatment to communities supported by BCP and BZ.
- Maintaining investment in the school infrastructure programme. The programme has seen dramatic improvements made to a number of schools. Notably new classrooms at Upeme, Kamaila and Kabaka schools, and a new toilet block at Ndili.
- The New Dawn Safe House at Maamba saw its first full year of hosting twenty vulnerable village girls. Whilst there is still much to do at the house, it provides a safe and nurturing environment allowing the girls to attend school which would not be the case without the house as a home for them.
- The student's sponsorship programme was consolidated during the year to around 100 children and has flourished. There is though more to do and we are actively seeking sponsors for another 20 students.

Laos

As in previous years, working with our partners CLI, we supported the successful Book Boats (Mekong River and Ou River) and Learning Centre (Nong Kiaw). The year's infrastructure project saw the construction of a new dormitory at Tah Po village school in the hills outside of Luang Prabang.

With our other Laos partners Volun-Tour Laos (VTL) we were once again able to benefit from the Inspiration Project funded by Exodus Travels. This year a day out for over 900 school children from villages along the Mekong River to Luang Prabang was organised. Towards the end of the year we again worked in partnership with Exodus to fund a sanitation programme at Na San village.

For pictures and more information on any of our projects visit our Facebook page or website at:

www.facebook.com/BarakaCommunityPartnerships

www.barakacommunity.com

Fundraising Activities

In 2019 we continued to bid for funding from foundations and corporate sponsors. We also worked hard to maintain the crucial support from individuals. We communicated regularly with our supporters. The summer walk was the main event along with three school sponsored rowathons held in autumn 2019.

Report of the Trustees and Directors continued

Investment Activities

The charity does not currently hold non-cash investments. A proportion of BCP cash is held in interest bearing accounts which are tailored to the charitable sector.

5. FINANCIAL REVIEW

Outcome for the year

The transactions of the charity are summarised on page 11 of the financial statements. The charity had total incoming resources for the year to 31 December 2019 of $\pounds 213,520$ (2018 $\pounds 219,191$). Total expenditure in the year amounted to $\pounds 180,164$ (2018 $\pounds 197,176$). This resulted in an overall surplus for the year of $\pounds 33,356$ (2018 $\pounds 22,015$).

The charity has total reserves at 31 December 2019 of £191,746 (2018 £158,390). These comprise unrestricted reserves at 31 December 2019 of £146,173 (2018 £158,390) and restricted reserves of £45,563 (2018 £nil).

Reserves Policy

The level of reserves held seeks to strike the balance between implementing the BCP strategy, having the capacity to react to unexpected opportunities, and maintaining the level of resources necessary to safeguard the continuity of the charity for the time needed to take action if income falls below expectations. Trustees agree the risk of unexpected or unforeseen operational costs to be low, the principal risk is in managing the expectations of partners if the circumstance of reduced income prevailed.

The strategy of building long term relationships and setting out manageable commitments has paid dividends. As such Trustees consider reserves should enable the charity to function for up to 12 months. This would provide adequate time to investigate alternative sources of income or manage a short term one off drop in income and realign project and operational spend in accordance with changed circumstances.

6. FUTURE PLANS

Planning for 2020 had initially focused on consolidating achievements in Zambia and building on the initial success of the Learning Centre, and a continuation of our work in Laos. In early 2020 global events took a dramatic and unexpected turn. The extraordinary circumstances brought to bear on communities around the world by Coronavirus (Covid-19) has by necessity required BCP to revaluate 2020 priorities and activities. The highest priority has been the health, safety and wellbeing of all those involved with our projects and ensuring adherence to guidance issued by authorities in Zambia and Laos, and the UK government.

Report of the Trustees and Directors continued

Projects

Zambia

BCP and partners responded to the pandemic in a number of ways:

- In response to the closure of schools hard copy education packs were developed and distributed to our sponsored children
- Distributed food parcels to vulnerable members of communities supported by BCP and partners
- Developed and implemented a programme to help educate people as to how best to avoid catching and spreading Coronavirus (Covid-19). We have also provided face masks and soap, and information leaflets in the local languages.

The response to the pandemic will continue as necessary throughout 2020. Also, as far as it is safe to do so in accordance with guidance from the local authorities and if restrictions ease later in the year we plan to progress other project work. In particular at the Learning Centre (both construction and education programmes) and William Reid School (Kandindi community).

Laos

Initially in Laos the pandemic has seen a negligible impact on the projects we support. Subject to local guidance and restrictions we plan to support the following projects during 2020:

- Mekong River and Ou River book boats
- Nong Kiaw and Nan learning centres

7. RESPONSIBILITES OF THE BOARD OF TRUSTEES

For the purposes of company law, the directors, who are also Trustees for the purposes of charity law, are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit for the year. In preparing those financial statements, the Trustees are required to:

- (a) select appropriate accounting policies and then apply them consistently
- (b) observe the methods and principles in the Charities SORP
- (c) make judgements and estimates that are reasonable and prudent,
- (d) state whether applicable UK accounting standards have been followed, and explain where they have not been followed, and
- (e) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Companies Act 2006.

The Trustees are responsible for ensuring that the charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against material loss or unauthorised use and to prevent and detect fraud and other irregularities.

Report of the Trustees and Directors continued

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act relating to small entities.

Approved by the Board of Trustees on 19 October 2020

And signed on their behalf by

Peter Skinner - Chair

Independent examiner's report to the Trustees of Baraka Community Partnerships for the year ended 31 December 2019

I report on the accounts of the company for the year ended 31 December 2019, which are set out on pages 11 to 18.

Respective responsibilities of Trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my explanation, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - b. to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

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have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Charlotte Mihailovic ACA 238 Worple Road, Staines, TW18 1HE

20 October 2020

Statement of financial activities for the year ended 31 December 2019 Incorporating the Income and Expenditure Account

	Note	Unrestricted funds £	Restricted funds £	Total funds year to 31 December 2019 £	Total funds year to 31 December 2018 £
Income from:					
Donations and fundraising Bank interest	2	16,911 705	195,904 -	212,815 705	218,700 491
Total	:	17,616	195,904	213,520	219,191
Expenditure on:					
Charitable activities Raising funds	3	12,828	115,482	128,310	150,523 489
Other costs	4	17,005	34,849	51,854	46,164
Total Expenditure		29,833	150,331	180,164	197,176
Net income/(expenditure) before transfers	5	(12,217)	45,573	33,356	22,015
Transfers between funds		-	-	-	-
Net movement in funds for the ye	ar	(12,217)	45,573	33,356	22,015
Reconciliation of funds:					
Balances brought forward	8	158,390	-	158,390	136,375
Balances carried forward	8	146,173	45,573	191,746	158,390

There are no recognised gains or losses in the year, other than those included in the statement of financial activities.

All activities derive from continuing operations.

Balance Sheet as at 31 December 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	2018 £
Fixed Assets	6	463	-	463	-
Current Assets			07 7 40	07 7 40	
Payment in advance			27,740	27,740	450.000
Cash at bank and in hand		145,710	17,833	163,543	158,690
Total current assets		145,710	45,573	191,283	158,690
Creditors - amounts falling due	7				200
within one year	1	-	-	-	300
Net Current Assets		145,710	45,573	191,283	158,390
Net Assets		146,173	45,573	191,746	158,390
Represented by:					
Funds of the Charity					
Unrestricted funds	8	146,173		146,173	158,390
Restricted Funds	8		45,573	45,573	-
		146,173	45,573	191,746	158,390

For the year ending 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 11 to 18 were approved by the Trustees on 19 October 2020 and signed on their behalf by:

Peter Skinner - Chair

Company Registration No: 06885037 Charity Registration No: 1130756

Notes to the financial statements for the year ended 31 December 2019

1. Accounting policies

a) Accounting basis

The financial statements have been prepared under the historical cost convention and are in accordance with the accounting standard FRS 102, the Companies Acts 2006, the Charities Act 2011 and the Charities Statement of Recommended Practice (FRS 102). The principal accounting policies adopted in the preparation of the financial statements are set out below.

b) Going Concern

The trustees have carefully considered the impact of Covid 19 on the financial situation of BCP. While Covid 19 has had an impact on activities the organisations supporters have responded well to the Covid 19 appeal. In addition, BCP has a healthy level of reserves. The trustees consider it appropriate to prepare the accounts on a going concern basis,

c) Income

i) Grants receivable

Grants made to finance the activities of BCP are credited to the income and expenditure account in the period to which they relate.

ii) Donations and fundraising income

Donations, fundraising income and gift aid are included as they were received.

iii) Bank interest

Bank interest is included in the income and expenditure account on receipt.

iv) Gifts and Intangible income

In addition to the above, the charity also receives help and support from volunteers. This help and support is not included in the financial statements.

d) Expenditure

All significant expenditure is accounted for on an accruals basis.

The costs of charitable activities include the funds spent on project activities in Laos and Zambia. BCP works closely with partners in determining the amount of grant and where funding is to be used.

The costs of raising funds are the direct costs of the fund raising activities.

Other costs are the costs of the organisation in the UK and include governance costs.

Notes to the financial statements for the year ended 31 December 2019

1. Accounting policies (continued)

e) Foreign Currency

Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Assets and liabilities at the year-end are converted into sterling at the year-end rate. Any loss or gain on foreign exchange conversion is charged to overhead expenses as incurred.

f) Depreciation

Computer equipment is depreciated at 33.3% per annum on a straight line basis in order to write off the cost of the assets over their estimated useful like,

g) Restricted funds

Income received for the restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated.

h) Designated funds

Designated funds are allocated out of unrestricted funds by the Trustees for specific purposes. The use of such funds is at the Trustees' discretion.

i) Public benefit entity

The charity is a public benefit entity.

j) Taxation

As a registered charity, the company in exempt for liability to corporation tax on its charitable activities.

k) Cash Flow

The company has taken advantage of the exemptions in Section 7 of the Financial Reporting Standard No 102 from the requirement to produce a cash flow statement on the grounds that it is a small entity.

Notes to the financial statements for the year ended 31 December 2019

2. Donations and fundraising

During the year the charity received grants and donations from the following organisations:

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
Baraka Canada		27,896	27,896	2,955
BGL Group		12,275	12,275	2,860
Brian Murtagh Charitable Trust		5,000	5,000	5,460
Build It International		-	-	13,675
Exodus Travels Ltd		18,575	18,575	20,111
Halcrow Foundation Limited		29,421	29,421	22,217
Scott Bader Commonwealth Limited		1,725	1,725	-
The Leach Fourteenth Trust		2,000	2,000	6,000
The Victoria Shardlow Trust		11,020	11,020	-
Donations & fundraising (including gift	16,911	58,037	74,948	58,217
aid)				
Matched Funding	-		-	54,169
Donations to cover operational costs		29,955	29,955	33,036
	16,911	195,904	212,815	218,700

3. Charitable activities

Analysis by location	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
Laos Zambia	£ 12,828	£ 9,100 106,382	£ 21,928 106,382	£ 36,796 113,727
	12,828	115,482	128,310	150,523
Analysis by activity		Laos 2019	Zambia 2019	Total Funds 2019
		£	£	£
Learning Centre & Schools, construction	& equipment	12,828	36,042	48,870
Sponsorship programme			34,266	34,266
Days Out for school children		9,100	6,493	15,593
New Dawn Safe House, Maamba			11,031	11,031
Medical/Health			3,193	3,193
Learning Centre support			3,112	3,112
Zambia operations			12,245	12,245
		21,928	106,382	128,310

Notes to the financial statements for the year ended 31 December 2019

4. Other costs

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
Management	4,237	32,937	37,174	37,390
Travel	4,001	1,912	5,913	5,569
Insurance	1,740		1,740	1,483
Office and general	6,783		6,783	1,422
Depreciation	231		231	-
Governance	13		13	300
	17,005	34,849	51,854	46,164

5. Information regarding Trustees, Directors and Employees

The charity has no employees.

No trustee/director was remunerated for any services. (2018 £nil) There were no payments to trustees/directors to reimburse expenses. (2018 £nil) There were no related party transactions during the year. (2018 None)

6. Tangible fixed assets

	Computer equipment £
Cost:	
Additions in the year	694
At 31 December 2019	694
Depreciation: Charge for the year At 31 December 2019	<u> 231</u> 231
Net book value At 31 December 2019	£463
At 31 December 2018	£-

7. Creditors – amounts falling due within one year

	31 Dec 2019 £	31 Dec 2018 £
Accruals		300

Notes to the financial statements for the year ended 31 December 2019

8. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Fund balances at 31 December 2019			
are represented by			
Fixed assets	463	-	463
Current assets	145,710	45,573	191,283
Current liabilities	-	-	-
Total net assets	146,173	45,573	191,746
Movement in the year			
Opening balance at 1 January 2019	158,390	-	158,390
Total income	17,616	195,904	213,520
Costs of raising funds and support costs	(17,005)	(34,849)	(51,854)
Charitable activities	(12,828)	(115,482)	(128,310)
Closing balance at 31 December 2019	146,173	45,573	191,746

9. Movement on Funds

Analysis of Movement on Restricted Funds

	Balance at 1 January 2019	Income	Expenditure	Balance at 31 December 2019
	£ 2019	£	£	£ 2019
Baraka Canada	ی -	27,896	20,964	6,932
BGL Group	-	12,275	12,275	-
Brian Murtagh Charitable Trust	-	5,000	5,000	-
Exodus Travels Ltd	-	18,575	18,575	-
Halcrow Foundation Limited	-	29,421	20,533	8,888
Scott Bader Commonwealth Limited	-	1,725	1,725	-
The Leach Fourteenth Trust	-	2,000	-	2,000
The Victoria Shardlow Trust	-	11,020	6,020	5,000
Donations & fundraising	-	58,037	35,284	22,753
Donations to cover operational costs	-	29,955	29,955	-
-	_	195,904	150,331	45,573

Notes to the financial statements for the year ended 31 December 2019

Description of restricted funds

Baraka Canada Funds are provided for a range of the activities undertaken in Zambia, including sponsorship of individual children, support for the New Dawn Safe House at Maamba, support for the operational costs of the Learning Centre and a small amount for UK operational costs. The amount carried forward to 2020 is funding for construction costs at the Learning Centre in 2020.

BGL Group Funds of construction costs at Kamaila Primary and Secondary School in Zambia.

Brian Murtagh Charitable Trust Contribution to the funding of the New Dawn Safe House, Maamba.

Exodus Travels Ltd Funding of days out for children in both Laos and Zambia.

Halcrow Foundation Limited Funding of construction costs of the Learning Centre and of a bike shed and wall at the New Dawn Safe House, Maamba.

Scott Bader Commonwealth Limited Funding for additional desks at four Zambian schools.

The Leach Fourteenth Trust Funding the construction work at Nidili Primary School in Zambia scheduled for January 2020.

The Victoria Shardlow Trust Funds utilised in 2019 were for the sponsorship programme and a contribution to the cost of the New Dawn Safe House, Maamba. Funds received in December 2019 are for the sponsorship programme and the Learning Centre.

Other donations and fundraising This includes individuals donating under the sponsorship programme and fundraising events for particular schools or activities. The majority of this income is for Zambia.

Donations to cover operational costs Specific funding to cover UK operational costs.

10. Legal status

The company is limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to ± 10 .